

# STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

## AGENDA

**Notice of Meeting** to be held on Tuesday 23<sup>rd</sup> June 2020 via **online Zoom meeting platform** at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.



### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council  
18<sup>th</sup> June 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/81710529361?pwd=NmpwZzJSZG1nSDZTTHBNWIV1VStWZz09>

Please contact the Clerk for the meeting ID and password if you would like to attend the meeting.

Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely using an online meeting platform. The meeting will be open to the public (including the press).

**14/20/21 To receive & approve apologies for absence.**

**15/20/21 To Receive Declarations of Pecuniary and non-Pecuniary Interest**

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

**16/20/21 Open Forum for Public Participation**

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

**17/20/21 To Approve the Minutes of the Meeting held on 19<sup>th</sup> May 2020 (to be signed at a later date).**

**18/20/21 Matters Arising including reports from the Clerk and Councillors (for information only)**

- (a)
  - Flag pole for village green.
  - Play ground repairs, Fenland Leisure.
  - External audit.
  - Street lighting energy contract.
  - Village sign repair.
  - Playground surface repairs – Fenland Leisure.

**19/20/21 The Ellesmere Centre**

(a) Ellesmere Centre Report.

(b) To consider request from Ellesmere Centre trustees to erect a storage shed adjacent to the MUGA.

**20/20/21 District & County Councillors' Reports**

**21/20/21 Finance - to approve accounts for payment:**

(a)	Ref:	Payee/Item	Chq. no	Total	Exc. VAT
	(1)	Clerk's salary – May 20	SO	£300.00	
	(2)	Clerk's salary - underpayment	101494	£14.56	
	(3)	Clerk's expenses May 20	101495	£50.62	
	(4)	RH Landscapes	101496	£240.00	£200.00
	(5)	Opus Energy (street lighting) Apr 20	DD	£84.45	£80.43
	(6)	Opus Energy (street lighting) Apr 20	DD	£12.23	£11.65
	(7)	Ellesmere Centre	101497	£25.00	
	(8)	CCC street lighting energy – final	101498	£186.37	
	(9)	Canalbs – internal audit	101499	£138.12	
	(10)	Roger Evans – handyman (benches)	101500	£140.00	

(11)	Roger Evans – handyman (memorial)	101500	£135.00
(12)	ECDC re: planning application	101501	£117.00
<b>Total payments for the month:</b>			<b>£1,443.35</b>

- (b) To note monies received: - none.

**22/20/21 Administration**

- (a) To consider quotations for street lighting maintenance contract.  
(b) To consider internal auditor's end of year report and appointment of auditor for 2020-2021.

**23/20/21 Planning**

- (a) To receive planning application decisions and tree works: -  
None.  
(b) To consider planning applications received:
  - Street Naming & Numbering – site south-west of Ashfield House, 20 High Street: the above development requires one new named street. The following name has been proposed: Ash Field.
  - 20/00628/FUL Prospect Villa, 18 Tea Kettle Lane – following removal of flat roof playroom and glass lobby, construction of two-storey rear extension and single-storey rear extension to remaining.
  - 20/00684/LBC Ivy House, 23 High Street – removal of stair case.

**24/20/21 Community Matters/General Maintenance**

- (a) Covid-19 – volunteers & related matters.  
(b) Update on Cherry tree in recreation ground.  
(c) Risk assessments for PC assets – Cllr France.  
(d) To consider request to hold dog training classes on the recreation ground field over the summer.  
(e) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

**25/20/21 Date of Next Meeting & Matters for Future Consideration**